

EXPERIENCE

March 2007-February 2009 – **Project Manager** Southern Land Company – Commercial Construction Division

The McEwen Building – Seven story, 180,000 Sq. Ft. Class A Office Building, Project value 20M

Phase I Westhaven Town Center – Included 20,000 Sq. Ft. MOB, TI for Vanderbilt Clinic, Bank Building, Realty Sales Center, and 7 Residential Condo units on second floor of Bank and Realty buildings, Project Value 10M

- Develop and update schedule for all task, including 3-week look ahead schedules
- Manage on-site safety for SLC and ensure subcontractor compliance(Highest safety audit scores 2007 and 2008)
- Review and approve all pay request and vendor invoices
- Set up projects in ProLog, Track all RFI's, PCO's, and submittals
- Review and distribute all submittals including product data and shop drawings
- Maintain up-to-date and complete contract and as-built documents for projects
- Coordinate efforts between in house Architect, Civil Engineer, and outside MPE and Structural Designers
- Conduct all weekly progress and pre-installation meetings, prepare and distribute meeting minutes
- Hire and train project field staff and manage all day to day aspects of project

November 2004 – March 2007 **General Superintendent** Southern Land Co. – SLC Commercial Construction

Westhaven Amenities Center – 8 Acre site including a 15,000 Sq. Ft. Clubhouse, 4 swimming pools, tennis courts, 5,000 Sq. Ft. Pool Building, Water Slide and Slide Tower Building, Pool Pump Building, and Playground, Project Value 10M

Westhaven Maintenance Building – Pole Barn type structure, 1500 Sq. Ft., Project Value 40K

Southern Land Company Corporate Office – Renovation of 25,000 Sq. Ft. Corporate Office Space, Project Value 300K

- Managed all work on these projects, including supervision of all “self performed” work
- Conducted safety meetings, weekly progress meetings, and pre-installation conferences as required
- Hired, trained, and evaluated field staff, including subcontractor pre-qualification and selection
- Manage safety on all sites, including weekly safety audits and corrective action records
- Maintained up-to-date construction document sets including RFI's. plans, specs, and as-built drawings
- Review, cost code, and approve all vendor invoices and subcontractor pay request
- Coordinate all design disciplines, including design-build pool contractor, in house Architect and Civil Engineer, and design build MPE subcontractors
- “Employee of the Quarter” second quarter of 2006

January 1998 – November 2004 **General Superintendent/V.P. of Operations/Safety Director/Member Board of Directors** Rock City Construction Company, Inc. (Oldest licensed contractor in the state)

Superintendent to Vice President of Operations,

- Managed all field operations including staffing of projects and logistics. (Projects ranged from 100k-10M)
- Managed vehicle and equipment fleets
- Established, monitored, and oversaw company safety program (AGC's “Safe Contractor of the Year” 2002)
- Evaluated and pre-qualified subcontractors; hired, trained, and evaluated employees
- Coordinated cooperation and proper communication between Project Managers and Superintendents
- Assist with estimating and prepare labor and equipment estimates for all “self performed” work
- Participated in preparation and presentations to clients for negotiated work

June 1987 – December 1997 **Superintendent** Rock City Construction Company, Inc.

- Supervise field operations on numerous projects ranging from 300K to 5M, including banks, churches, schools, industrial, medical, institutional, and government

Work History Prior to 1987 available upon request

RELEVANT TRAINING AND EDUCATION

Mid-TN Construction Education Center: Supervisory Training Program (STP)

Contract Documents & Construction Law; Cost Awareness & Production Control; Accident Prevention & Loss Control; Managing the Project; Improving Productivity; Oral & Written Communication; Contract Documents & Control Law II

OSHA Training Institute:

OSHA 10-Hour Outreach Training (1992 and 2008)

OSHA 40-Hour "Train the Trainer" 500 Course (2001) (Authorized Instructor for Construction)

OTI 502 Trainer's Refresher Course, July 2005 and July 2009 (Authorization good until July 16, 2013)

American Concrete Institute:

ACI Certified Level I Field Technician (Currently Expired)

8-Hour Trouble Shooting Seminar

Middle Tennessee Craft Training:

Concrete Trouble Shooting & Repair; Cold Weather Concrete Seminar; Hot Weather Concrete Seminar; Train the Trainer Course; Drug Free Workplace Supervisor Training; Spanish for Construction. Misc. Safety Seminars: Man & Scissor-Lift Training; Excavation Safety Awareness & Protective Systems; Safe Practices of Frame Scaffold & Rolling Towers

American Red Cross:

Certified in First Aid, CPR, and Blood Borne Pathogens (Current as of Nov.3, 2006)

American Heart Association:

CPR and AED Certified (August 2, 2007 - Good for 2 years)

Dr. Alan Zimmerman:

Peak Performance Boot Camp (Intense 2- day Seminar - Chicago, IL in 2001)

Supervisor's Training Institute:

Breakthrough Project Leadership (Week long academy, retreat-type setting, 2000)

George S. May Company:

MSP Program (Manage and Supervise Production) 24 week course

USGBC:

Green Advantage Certified, Fundamentals of Green Building, LEED for NC 2007

University of Tennessee:

Level I Fundamentals of Storm Water Pollution Control (Certified thru 2010)

Design Principles for Erosion Prevention and Sediment Control, Level II

Greenwood High School and Greenwood Vocational:

High School Graduate – College Prep Curriculum

Agricultural Mechanics – "Governor's Award for highest vocational aptitude score 1978"

USACE – United States Army Corps of Engineers:

Construction Quality Management (CQM) – Certificate expires 7/30/2014

NAVFAC – Web-Based Safety Training Course – Completed 8/26/2009

RELEVANT SKILLS

Prolog; Frontrunner's Project Axis; MS Project; Primavera Sure Trak; MS Office products; Class A CDL in TN; Authorized Trainer OSHA

REFERENCES, PROJECT HISTORY, AND PROOF OF TRAINING AVAILABLE UPON REQUEST