

Benjamin J. Frank

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PROFESSIONAL SUMMARY

Self motivated project engineer with eight (8) years experience in heavy commercial and residential construction. Through past experience I have developed a strong skill set that has allowed me to make critical contributions on several successful projects. I am looking to continue my progression in the field of project management through developing new relationships and exploring unique opportunities.

WORK EXPERIENCE

September 2007- July 2010 Cherry Hill Construction, Inc. Project Engineer

Worked on \$92,000,000 bridge and roadway contract that is part of the I-95 Express Toll Lane project.

Managed engineering staff.

Analyzed project cost report monthly. Reported and corrected any abnormal profit trends for each budget item.

Tracked all additional work. Prepared formal change order proposals and finalized pricing through negotiations with owner.

Maintained all current project documents including; redline revisions, subcontracts, purchase orders, submittals and source of supply.

Assisted Project Manager with CPM schedule updates.

Prepared budgets and completed buy-out for both the Fairfax County Parkway Design Build and Andrew's Air Force Base Runway Replacement.

August 2005- September 2007 Toll Brothers, Inc. Construction Manager- The Reserve at Triadelphia Crossing

Responsible for the daily field operations of a 60 homesite signature series community. Signature series is the largest house type that Toll Brothers, Inc. offers.

Oversaw the warranty program of six (6) Toll communities throughout the state of Maryland. Investigated warranty claims. Scheduled subcontractors to perform repair work required for all valid claims. Ensured homeowners were comfortable with the reasoning for rejected claims and worked with them to endorse continued brand loyalty.

Schedule and motivate subcontractors to ensure each lot is complete to "Toll Standards" for scheduled settlement dates.

Inspect lots under construction and notify subcontractors of any incorrect or defective work.

Design and price custom options and basements for homeowners.

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*January 2005- August 2005 Konover Construction Corporation
Project Engineer/Quality Control Manager/ Assistant Superintendent*

Worked on the Claude Moore Recreation Center project in Sterling, VA. A 75,000 square foot facility housing an Olympic size swimming pool, leisure pool, water slide, climbing wall, elevated running track, gymnasium, catering kitchen, and various multipurpose rooms.

Supervised and coordinated the inspections and tests made by other members of the quality control staff.

Directed removal and replacement of defective work.

Generated, tracked, and distributed all potential change orders, prime contract change orders, subcontract change orders, and RFI's for the project.

*March 2003- January 2005 Cherry Hill Construction, Inc.
Project Engineer*

Oversaw six projects with total contract value of \$53,000,000.

Scheduled subcontractor and supplier work/delivery dates to ensure each project remained on or ahead of schedule.

Tracked quantities and prepared yield studies to verify that each task was being completed on time and on budget.

Wrote purchase orders, subcontracts, and change orders for each project.

Acted as superintendent when needed on site. Ran crews of operators and laborers, and inspected subcontractor work.

Interpreted plans and quantified materials needed to complete heavy highway and mass grading construction projects.

*2000-2003 Hammett's Building Services Inc.
Security escort with site supervision responsibilities.*

Served as an escort and site supervisor for subcontractors working in a high security environment within Calvert Cliffs Nuclear Power Plant.

Supervised projects to ensure that they were completed on schedule and in compliance with NRC regulations.

CERTIFICATIONS & RELATED COURSEWORK

30 Hour OSHA certified.

State of Maryland Erosion & Sediment control certification.

Maryland State Highway Traffic Control Manager.

National Safety Council CPR & First Aid certified.

Successfully completed the Estimating Earthwork Construction program at The Construction Estimating Institute.

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COMPUTER SKILLS

Prolog

Trimble –Paydirt Sitework and Roadwork

Primavera Contract Manager

Sure Trak

EDUCATION

1998-2002 B.A. Political Science, St. Mary's College of Maryland